

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 29 OF 25/26

**APPOINTMENT OF A PROFESSIONAL TEAM TO UNDERTAKE A PRECINCT
MANAGEMENT PLAN FOR THE CBD CHURCH STREET UPGRADE PROJECT**

TENDER NOTICE

Tenders are hereby invited for the appointment of a Professional Team to undertake a Precinct Management Plan for the CBD Church Street Upgrade Project.

Tender documents will be made available to tenderers from **12h00 on Monday, 1 December 2025**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R796.70 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact either Fulufhelo Nyadzani (Town Planning Unit) on direct Telephone No. 033 – 392 3627 or e-mail address **fulufhelo.nyadzani@msunduzi.gov.za** or Jane Perumal (Town Planning Unit) on direct Telephone No. 033 – 392 2426 or e-mail address **jane.perumal@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 29 of 25/26**” and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality’s Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297;30.3610014), not later than **12h00 on Thursday, 18 December 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality’s Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and the Public Procurement Act, Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.0	(A) Experience of Key Personnel:	80 Points
1.1	Professional Town Planner with a Degree/ Diploma in Town and Regional Planning. [Registration with SACPLAN] <i>NB: Different from Team Leader</i>	20 Points
1.2	Professional Urban Engineer/ Technologist with a Degree/ Diploma in Engineering. [Registration in terms of the Engineering Professional Act]	10 Points
1.3	Urban Designer with a Degree in Architecture or Post Graduate in Urban Design.	10 Points
1.4	Economist or Development Economist with experience in economic development and a Degree in Bachelor/Diploma of Commerce in Economics/ Development Economics.	10 Points
1.5	Social Facilitator with experience in social facilitating with a Degree in Commerce, Social Sciences , Development Studies, or any other relevant tertiary qualification.	10 Points
1.6	Legal Expert with experience in conducting land legal investigation and compiling legal reports. [Registration Required: Law Society of South Africa - LSSA]	10 Points
1.7	GIS Specialist with experience in spatial plans formulation. [Registration with South African Geomatics Council]	10 Points
2.0	(B) Relevant and Associated Work of the Firm	20 Points
2.1	Related work to Precinct Management Studies. <i>[Proof of reference with contactable details]</i>	10
2.2	Number of National Treasury Neighbourhood Development Partnership Grant Projects.	5
2.3	Conceptual architectural designs, drawings and renders for precinct plans/urban design projects.	5
Total Functionality Points (A) + (B)		100 Points
Minimum Threshold (75%)		75 Points

The allocation of Preference Points will be according to the following Specific Goals:

No.	Specific Goal	Points
1.	Black Owned Enterprise (BOE).	5 Points
2.	Business Enterprise Owned by Women.	5 Points
3.	Business Enterprise Owned by Youth.	5 Points
4.	Location of Business Enterprise.	5 Points
Total Preference Points (Specific Goals)		20 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S. F. MNDEBELE (MUNICIPAL MANAGER)